



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

Name of Company	Date: October 14, 2025
	RFQ No.: 2025-10-183
	PR No.: 2025-10-0183
Complete Company Address	ABC: P 546,000.00
	PHILGEPS Ref. No.: 12534878

To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **November 3, 2025** at **9:00 am** to the address listed above.

GENERAL CONDITIONS

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
 - PHILGEPS Registration Certificate
 - DTI or SEC
 - Mayor's/Business Permit
 - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.: 2025-10-183
PR No.: 2025-10-0183
PHILGEPS Reference No.: 12534878

- Delivery period must be at least within **seven (7) calendar days** upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

HERBERT D. PEREZ
BAC Chairperson

PLEASE QUOTE: **PER LOT / PER ITEM**

PLEASE QUOTE: PER LOT / PER ITEM				SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/ Model Offer)	
Request For Quotation for the Procurement of Foods for the Conduct of Enhancing Learners' Numeracy Skills through Project NUMERO (Numeracy Understanding and Mastery for Educational Readiness and Outcomes): A Strategic Approach to Foundational Math Mastery (Activity Request#)				Unit Price	Total Price	Yes	No
1	Key stage 1 Day 1: AM Snack: Spaghetti, Garlic Bread, Lemonade	130	pax				
2	Lunch: Steamed rice, chopsuey, fried chicken, fried tilapia, fresh fruits, juice	130	pax				
3	PM Snack: Hamburger, Fries, juice in can	130	pax				
4	Day 2: AM Snack: Pansit habhab, turon, cucumber juice	130	pax				
5	Lunch: Steamed rice, pork caldereta, fried fish, tortang talong, crab and com soup, gulaman, juice	130	pax				
6	PM Snack: Asado Siopao, Juice in Can	130	pax				
7	Day 3: AM Snack: Mami with egg, puto, juice	130	pax				
8	Lunch: steamed rice, grilled pork, chicken afritada, stir fry vegetables, fresh fruits, juice	130	pax				
9	PM Snack: Pancit canton, kutsinta, juice	130	pax				

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Request For Quotation for the Procurement of Foods for the Conduct of Enhancing Learners' Numeracy Skills through Project NUMERO (Numeracy Understanding and Mastery for Educational Readiness and Outcomes): A Strategic Approach to Foundational Math Mastery (Activity Request#)				Unit Price	Total Price	Yes	No
10	Key Stage 2 Day 1: AM snack: Lugaw with egg, puto, juice	130	pax				
11	Lunch: Steamed rice, Pork kare kare, Fried Galunggong, Buko Salad, Juice	130	pax				
12	PM Snack: Clubhouse sandwich, Juice in can	130	pax				
13	Day 2: AM Snack: Chicken mami with egg, puto, juice	130	pax				
14	Lunch: Steamed rice, steamed vegetables with bagoong, relyenong bangus, fried chicken, mango tapioca, juice	130	pax				
15	PM Snack: Potato salad, Garlic Bread, Juice	130	pax				
16	Day 3: AM Snack: Spaghetti, sandwich, juice	130	pax				
17	Lunch: Steamed rice, pork nilaga, chopsuey, fried chicken, leche flan, juice	130	pax				
18	PM Snack: Hamburger, Fries, juice in can	130	pax				
	INCLUSIONS: 1 air conditioned venue good for 130 pax, with whiteboard for the workshop with strong wifi connection, good quality sound system, LCD overhead projector, projector screen, water dispenser with overflowing supply of water, coffee with sugar and creamer, buffer for 3 pax, Tayabas best products as token for the 11 speakers						
TOTAL							
Date of Event		November 17-19, November 25-27 2025					
Purpose		Procurement of Foods for the Conduct of Enhancing Learners' Numeracy Skills through Project NUMERO (Numeracy Understanding and Mastery for Educational Readiness and Outcomes): A Strategic Approach to Foundational Math Mastery					

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/ We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

Authorized Representative

Signature over Printed Name

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Date